

IT Help Desk  
University of Arkansas  
479-575-2905

## Request Form to Reset UARK Password Non-Student

Use this form to reset your password if you are unable to visit the IT Help Desk on campus.

1. Complete, sign and scan the form.
2. Email it to [helpdesk@uark.edu](mailto:helpdesk@uark.edu).

Name \_\_\_\_\_

Date \_\_\_\_\_

University ID \_\_\_\_\_

Phone number \_\_\_\_\_

Your signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor's name (printed) \_\_\_\_\_

Supervisor's signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor's phone number \_\_\_\_\_

Once you are notified that your password has been reset, go to [password.uark.edu](http://password.uark.edu), click Forgot Password, and use the Authorization Code provided by the Help Desk to create a new password.

For Office Use Only

Reset by \_\_\_\_\_

Date \_\_\_\_\_

Notified by \_\_\_\_\_

Date \_\_\_\_\_